

St. Laurence Weekday Children's Program Health Protocols for Academic Year 2021-2022

Weekday Children's Program is implementing these procedures to provide a safe and healthy environment for the children, staff and families.

Mask Wearing (Updated August 2021)

Any parent/adult coming into the building will be required to wear a mask. All children 2 years old and above will wear masks while at the program. If health conditions should change then this policy may need to be reviewed.

Vaccinations

All staff should be encouraged to be fully vaccinated. Once vaccinations are available and deemed safe for children of our population, those vaccinations should also be encouraged.

Unvaccinated

If an unvaccinated person becomes exposed to COVID positive person, they will have to follow the local health department recommendations.

Exclusion Criteria for Staff and Children

The staff handbook and parent handbook will emphasize the importance of staying home if exhibiting any signs or symptoms of an illness. Please refer to our health and safety protocol for details.

Parent Access to Building

Current and potential parents are allowed in the building with typical security protocols in place. Limit parent's time in the building to avoid long exposure.

Parent Access to School Wide Events

All school wide events that are held in large spaces may include parents. An outdoor event may garner an invitation for parent participation.

Volunteers

May come into the building if they have completed their Safe Environment Training.

Class Size and Ratio Requirements

Return to normal capacity.

Enhanced cleaning and disinfecting measures will stay the same throughout the program.

Arrival times

Full time	7:30 am-7:45 am
Extended day	8:00 am-8:30 am
Part-time	9:00 am-9:20 am

- *Late drop off **MUST** be pre-arranged and sent through Brightwheel/email at least 24 hours in advance. If you are late, please drop off through the front entrance of the building.*

Morning drop-off procedures

Step 1 Follow carpool route. Enter through Austin parkway and loop around the parking lot.

Step 2 Sign in and scan QR code (at the back of your carpool sign) to check in your child(children). Answer the health questions on Brightwheel every day.

Step 3 Stop in front of an orange cone/staff.

Step 4 Unbuckle your child, either unload or let a staff take your child(children), give hugs and kisses and say goodbye.

Dismissal times

Part time	1:25 pm-1:45 pm
Extended day	2:55 pm-3:15 pm
Full time	will start at 4:00 pm

- *Early pick up **MUST** be pre-arranged and sent through Brightwheel/email at least 24 hours in advance.*
- *Families picking up late will incur a late fee.*

Afternoon pick-up procedures

Step 1 Follow carpool route. Hang your carpool sign on your rearview mirror so we can see.

Step 2 Sign in and scan QR code (at the back of your carpool sign) to check out your child(children).

Step 3 Stop in front of a staff. We will load your child in your car.

Step 4 Pull forward to buckle your child.

**You have been provided with a carpool sign to use. Feel free to make copies for your other car or in case you lose it.*

Here is a checklist for attending the program:

- ✓ Please apply sunscreen and insect repellent **BEFORE** coming to school.
- ✓ Lunch box and morning snack
- ✓ Extra mask (for 3 years old and up) in a disposable Ziploc bag labeled with child's name. (only to be used when child is exhibiting allergy symptoms while at school)
- ✓ Extra change of clothes in a separate disposable Ziploc bag labeled with your child's name
- ✓ Water bottle not to exceed 8" in height labeled with child's name.
- ✓ Children who nap will need a light weight blanket not to exceed **36" X 48"** (NO NAP MATS).



HEALTH AND SAFETY PROCEDURES

WHEN TO STAY HOME OR COME TO SCHOOL

- **Keep your child/children at home if they are sick.**
- If anyone in your household has a **fever**, please **DO NOT** send your child(children) to school until the sick family member’s symptoms improve.
- If a child or staff develops a temperature of **100°F** or above, while at the facility they will be sent home as soon as possible. The sick child will be immediately separated from the group and will wait until he/she is picked up. He/she can return to school after **48 hours** have passed since the resolution of fever and without the use of fever-reducing medication.
- If individuals have COVID-19 symptoms (which include, but not limited to, cough, shortness of breath, sore throat, runny nose, muscle aches, fatigue, headaches, nausea, vomiting, diarrhea, and decreased sense of taste and smell), and have not been around anyone who has been diagnosed with COVID-19, they should stay home. The individual can return to school after **48 hours** have passed since the resolution of symptoms or until symptoms improve or obtain a doctor’s release. If the symptoms worsen, the individual should contact a health care provider to determine whether testing for COVID-19 is recommended. Parents or staff must inform the program immediately of the individual’s diagnosis.
- If we have a confirmed case of COVID-19 among our population, we will contact TX Child Care Regulation (CCR) and Fort Bend Health and Human Services (FBHHS) and follow their recommendation. After we receive notice from them, we will notify parents and staff and communicate updates regularly. Individuals who were in close contact with the positive case will receive an additional “close contact” email with instructions about quarantine recommendations from FBHHS. WCP will follow the FBHHS’ mandate if classroom/school closure is necessary and will be communicated accordingly.
- During a period of quarantine, children will be switched to online learning.

Symptoms that prevent the child from participating comfortably in school activities; or your child requires additional care that cannot be given without compromising the health and safety of other children, you will be asked to keep your child at home until symptoms improve.

Guidelines for returning to school for other illnesses:

Symptom	Stay Home	When the child can return:
Lice	Yes	After the first treatment
Strep throat	Yes	48 hours after the first treatment as prescribed by the doctor
Unexplained Rash	Yes	Rash is gone or doctor’s release
Mouth sores w/drooling	Yes	When mouth sores/drooling are gone OR doctor’s release
Pink/red eye with oozing	Yes	After the initial dose of medication OR doctor’s release
Hand, foot, and mouth disease	Yes	Doctor’s release